

A6

Schedule-Horizon Planner

How far the schedule is open, what inside it is off-limits to checkout, and how lapses are counted.

PRACTICE _____

DATE _____

PLANNER Room on the schedule

LINE	THIS PRACTICE	WHERE IT CAME FROM
Usual recall interval months		The dentist's intervals
Same interval in weeks		$\text{Interval} \times 52 \div 12$
Weeks the hygiene columns are open today		Click forward and count
Cushion past one interval weeks		
Weeks open after each weekly roll		Interval in weeks + cushion
Recall visits booked ahead, now		Booked per month $\times$ interval
Recall visits booked ahead, at the target		
Hygiene hours a month booked from checkout		Visits $\times$ hygiene hours per visit
Hours a week off-limits to checkout		Hygiene lead
Released to recall patients if still open, weeks before the day		Hygiene lead
Lapsed bookings last month		Schedule history
Lapses asked for a new date		Checkout log
Kept-visit hours, year one, against open hours	_____ of _____	Value sheet A3

Counts and totals only: no patient names on this sheet.